

CHRIST THE KING ELECTRONIC DEVICE POLICY

School policy on the use of cell phones and other electronic devices is as follows:



- Use and possession of electronic devices during **class time** is at the teacher's discretion.
- Cell Phones: can be used **inside** of the school building prior to the warning bell in the morning, during the lunch break, during spares (Gr. 11 and 12 students) and after the dismissal bell. They are to be **turned off** while in the school building.
- Personal Listening Devices: can be used anywhere on the school premises prior to the warning bell in the morning, during the lunch break and after the dismissal bell. They are not to be used during unscheduled breaks and/or class changes. They are to be turned off in the classroom unless permission has been granted by the teacher. In these cases, the device must be on the desk and visible to the teacher.
- Personal Laptop Computers: students are permitted to use their personal laptops for educational purposes upon completing a District Application Form. Once authorization has been received, they can be used in the classroom, library or common area under the approval/direction/ supervision of the school staff members assigned to those areas.
- On Field Trips students are permitted to bring the devices listed above. Cell phones are only to be used to contact parents when needed or at the teacher's discretion. Listening devices and laptops can be used under the direct approval/direction/ supervision of the supervisor/teacher.
- Provincial exam policies will take precedent over these guidelines.
- The school will assume no risk for loss, theft or damage to these items.
- Cellphones should not be brought to gym class.

If the guidelines above are not being followed or if the use of an electronic device is found to be: an interruption to the teaching/learning process, an invasion of others' privacy or causing behavioral issues; the following consequences will be administered:

- **First Offense:** Staff member will confiscate the item and student may pick it up from the office at the end of the school day. The student will serve a one-day lunch time detention.
- **Second Offense:** Confiscation, for a period of one week or until the parent comes in to pick up the item. The student will also serve a two-day lunch time detention. .
- **Third or Subsequent Offences:** It will be considered as willful disobedience that will generally result in a suspension.

Refusal to surrender the device, at any time, will result in escalation to Third Offence consequences.

Note: Any pictures or recordings (not directed by a teacher) on school property will escalate to a third offence. Depending on the nature of the offence further consequences can be administered.